

November/December 2015

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Week 1	1	2	3	4	5	6	7
Week 2	8	9	10	11	12	13	14
Week 3	15	16	17	18	19	20	21
Week 4	22	23	24	25	26 Thanksgiving	27	28
Week 5	29	30	1	2	3	4	5
Week 6	6	7	8	9	10	11	12
Week 7	13	14	15	16	17	18	19
Week 8	20	21	22	23	24 Christmas Eve	25 Christmas Day	26
Post-Week	27	28	29	30	31 New Year's Eve	1 New Year's Day	

To Do Week 1



Shop

Decorate

Clean

Mail

Call

Other

To Do Week 2



Shop

Decorate

Clean

Mail

Call

Other

To Do Week 3



Shop

Decorate

Clean

Mail

Call

Other

To Do Week 4



Shop

Decorate

Clean

Mail

Call

Other

To Do Week 5



Shop

Decorate

Clean

Mail

Call

Other

To Do Week 6



Shop

Decorate

Clean

Mail

Call

Other

To Do Week 7



Shop

Decorate

Clean

Mail

Call

Other

To Do Week 8



Shop

Decorate

Clean

Mail

Call

Other



Master Gift List

Recipient	Budget	Sizes	Ideas	Stores to find it	Order	Wrap	Ship	Done



Receipts

Ask yourself:

“Am I keeping on track with my holiday spending?”

Tape envelope here for receipts



Card Checklist

- Schedule Family Photo
- Get Clothes for Family Photo
- Order Photo Prints/Photo Cards
- Purchase Holiday Cards
- Purchase Stamps
- Write Holiday Letter
- Prepare Group 1 and Mail
- Prepare Group 2 and Mail
- Prepare Group 3 and Mail
- Prepare Group 4 and Mail
- Prepare Group 5 and Mail



Party Checklist

- Schedule Party
- Send the Invites
- Plan the Menu
- Clean the House
- Grocery Shop
- Prepare the Food
- Set the Table/Decorate
- Have a fabulous Time

Person Invited	Phone Number	Invite Sent	Coming?	What They'll Bring



Menu

Main Dish

Salads

Side Dishes

Bread

Desserts

Beverages

Table Linens/Accessories to Use/Buy

Holiday Appetizers

Holiday Baking



Food Shopping List





Traveling List

Date Leaving
Date Returning

Get the car serviced
Prepare car for winter weather
Arrange for pet care
Arrange for house-sitting/plant care

Hotel arrangements
Flight reservations

Packing list for _____ number of days

- Outfits for ___ days _____
- Toiletries _____
- Coat, hat, scarves,
gloves _____
- Underclothes _____
- Socks _____
- Shoes _____
- Dressy clothes _____
- Tickets _____
- Gifts _____
- Traveling Money _____
- Maps and directions _____
- Snack for trip _____
- Toys for kids _____
- Air mattress _____
- Pillows/snugglies _____
- Electronics/chargers _____
- Camera

Family Traditions



Food

Decorating

Movies

Books

Events

Ideas to try

Traditions we all want to get rid of

2015 Reflections



What did I enjoy about this year?

What turned out really well?

What stressed me out the most?

What would I do differently?

Other notes for next year